



ACH File Transmittal Form

Please print out this form and fax to the ACH Department @ 361-543-5103 or email to: customerservice@fnbwoodsboro.com

NO LATER THAN 2:30 P.M. TWO (2) BUSINESS DAYS PRIOR TO THE EFFECTIVE DATE

Please send a separate transmittal form per file

Please Note: Emailing Transmittal Forms is not a secured method of delivery channel. If your email is compromised, First National Bank of Woodsboro cannot be held responsible for subsequent fraudulent ACH transmissions.

Transmission: Frost Cash Manager

Company Name: _____

Batch Name: _____

Date File transmitted to Bank: _____

Debits:

Total \$: _____

of Items: _____

Effective Date: _____

Credits:

Total \$: _____

of Items: _____

Effective Date: _____

Authorized Signature: _____

Printed Name: _____

Title: _____

Phone: _____

FOR INTERNAL USE ONLY

Method Transmittal Form Received: Fax _____ Email _____ In Person _____

Received By: _____

Date: _____

Authorized By: _____

Date: _____